

Standing Order Instruction

(Registered charity #1142445)

By donating regular monthly amounts to a small charity such as BACE you will see the immediate and tangible benefits of your donation and receive regular newsletters updating you on the charity's work. For full information on the charity's objectives and activities please visit our website at www.bacecharity.org.uk

Charity Contact: Laura Collier-Keywood, Treasurer (Laura@bacecharity.org.uk)

Bank Instructions

To: The Manager

Please pay:

Lloyds TSB
17 Wellington Place
Hastings
East Sussex
TN34 1NX

For the credit of:

BACE
Account no: 29576060
Sort Code: 30-97-66

The sum of[insert your monthly donation figure]

.....[insert the donation value in words]

Commencing on (date:.....) and continuing monthly until further notice.

Please insert your bank details and home and email address (so we can send you the charity's newsletter) below.

Donor Details:

Donor Name

Bank Name:.....

Bank Address:.....

.....

.....

Bank Post Code:.....

Name of account to be debited:.....

Account Number:.....

Bank's Sort Code:.....

Reference: (insert your name here to help us identify your donation)

Signature:

Donor's email address:.....

Donor's postal address: (optional)

.....

.....Post Code:

Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below:

☐

I want BACE to treat all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations including all donations I have made for this year and in the past four years.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Please notify BACE if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please submit your form to the Charity Contact's address or email address.

Please Note: This information will only be used for the purposes of this standing order request and gift aid reclaims and will not be shared within the charity or with third parties. We will however send BACE's Newsletter and may, on occasion, contact you via email or post regarding future fundraising activities. If you do not wish to receive the newsletter or to be contacted please place an x in the box. []